Use this report to determine the final save order of 6ADL entries in CAT2. When keying time hours and attendance types, each record is assigned a sequence number that is used by Time Management to determine if that entry has been moved and accounted for. Due to the ability to revise times or key them out of natural order, you may use this report to review the sequence order of the final save for evaluated allocation of 6ADL hrs.

1. From the main screen, type transaction code: **ZTMQ_CAT2_ENTRY_SEQU.**

2. Click the **Enter** button or press **Enter** to continue.

3. Period – Choose a period from the list.

NOTE: Depending on your selection you may need to enter the Payroll Area or date range.

4. Enter your search criteria.

   NOTE: To Search by an entire Org Structure, click OrgStructure to drill down to an org unit.

Click the **Multiple Selection** button to enter more than one number.
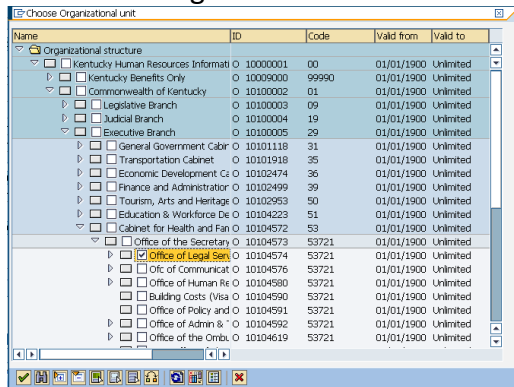
5. Click the **Execute** button or press **F8** to execute.

6. Click the **Print** button .
   OR

   Export to Excel

   - From the menu bar choose:
     List ➔ Export ➔ Local File

7. Click the **Back** button or press **F3** to return to exit the report.